



JPMorgan Chase Bank, N.A.

# Global Invest Direct

A Direct Purchase Plan to invest  
in securities of BP p.l.c.

[adr.com/bp](http://adr.com/bp)

This Plan is sponsored and administered by JPMorgan Chase Bank, N.A. and not by BP p.l.c. whose securities are included in the Plan

**J.P.Morgan**



*Dear Investor:*

*The enclosed materials are being forwarded on behalf of JP-Morgan Chase Bank, N.A. ("Administrator" or "Plan Administrator"), the Administrator for the Global Invest Direct Plan (the "Plan"). Please carefully review the following brochure for details of the Plan.*

*Please be advised that orders received by the Administrator to purchase or sell securities under the Plan may be executed by any broker-dealer appointed by the Administrator, which may include a division, branch or affiliate of the Administrator or Wells Fargo Securities LLC.*

*Neither the Administrator, BP p.l.c. (the "issuer" or "BP p.l.c.") nor any agent of either of them (including, without limitation, any broker-dealer utilized by the Administrator) shall make any recommendations for or against participation in the Plan or the purchase of any securities under the Plan. Additionally, the broker-dealer utilized by the Administrator does not assume any responsibility for the accuracy of the statements made in the enclosed materials.*

*If you have any questions about the Plan, you may contact the Administrator at the toll-free number listed in the brochure.*

*Wells Fargo Securities, LLC has sent you this material on behalf of the issuer and the Plan Administrator solely to comply with the securities laws and regulations of certain states.*

*Thank you for your interest.*

Wells Fargo Securities, LLC is a registered broker/dealer and a member of the NASD and SIPC. Wells Fargo Securities, LLC is not a bank or thrift and is separate from any Wells Fargo Bank or any other affiliated bank or thrift.

Wells Fargo Securities, LLC is solely responsible for its contractual obligations and commitments. The securities offered through the Plan are not FDIC insured; are not bank deposits; are not obligations of, or guaranteed by, any bank; and are subject to investment risks, including the possible loss of principal invested.

Nothing herein shall be deemed to constitute an offer to sell or a solicitation of an offer to buy the shares of the issuer.

In this brochure the term "shares" refers to American Depositary Shares, representing shares of the issuer. A "shareholder" is a holder of any of such shares.

# Global Invest Direct

Global Invest Direct provides first-time purchasers and existing holders of shares with a convenient and economical way to invest in the issuer. As a participant, you can enjoy the same benefits as an investor who holds shares directly on the books of JPMorgan Chase Bank, N.A. as ADR depository (the "Depository" or "Administrator"); you remain the registered owner of the shares and have full control over your investment decisions. Highlights of a Global Invest Direct account include:

## Investment Control And Flexibility

You can purchase shares by sending in a check, making an individual automatic withdrawal from your checking or saving account or by specifying a regular amount to be withdrawn automatically from your checking or savings account once or twice a month as you choose.

- You can submit a request to purchase or sell shares online at [www.adr.com/bp](http://www.adr.com/bp), with transactions normally being processed Monday through Friday (except holidays).

You can elect to have your dividends deposited directly into your bank account or you may choose to have a check issued for payment.

## Security

You can deposit shares you currently hold in certificated or book-entry form into your Global Invest Direct account for safekeeping. The Administrator will hold such shares, along with any shares you purchase through the Plan, in electronic form to protect against physical loss and theft.

## Ease Of Sale Or Withdrawal

You may quickly sell shares from your account by submitting your request online at [www.adr.com/bp](http://www.adr.com/bp) or by telephone. For transactions larger than \$50,000 you can contact the Administrator in writing. You may also withdraw shares from your account by contacting the Administrator in writing or, if the value of the shares to be withdrawn is \$50,000 or less, you may request such withdrawal online or by telephone.

## Reduced Cost

The Plan allows you to buy and sell shares directly through the Administrator with low transaction fees.

## Account Information

Following each cash purchase or other transaction involving your Plan account, you will be provided with a detailed statement by eDelivery through [www.adr.com/bp](http://www.adr.com/bp). eDelivery allows you to retrieve documents when you want and you will be notified by email when a new statement is available.

These statements contain information to record the cost basis of your shares for tax reporting purposes. It is important that you keep the statements to fulfill any tax obligations. The Administrator will capture and track the cost basis for covered securities as defined in the Federal tax regulations. If your statement becomes lost, a written request stating the information required may be sent to the Administrator at the address contained herein. A fee may be charged for retrieval of past account information (see Investment summary and fees for additional information).

## Enrollment In Global Invest Direct

Existing Shareholders

If you are an existing shareholder, you can enroll online through our website at [www.adr.com/bp](http://www.adr.com/bp), or complete the Account Authorization Form and mail it to the Administrator for processing. You may also choose to do any of the following:

1. Send any certificates you might have to the Administrator for safekeeping by mailing to JPMorgan Chase Bank at the addresses contained herein.
2. Make an optional cash purchase of shares.

## Initial Purchase By New Investor

If you are a new investor, to make an initial purchase of shares, complete the Account Authorization Form and enclose a check for a minimum of \$250 to cover the share purchase. Alternatively you may make your initial purchase online at [www.adr.com/bp](http://www.adr.com/bp) by authorizing a one-time deduction from a designated checking or savings account at a qualified North American financial institution (minimum \$250), or you may authorize automatic monthly (or twice a month) investments with an initial purchase of only \$25 and a commitment to make at least ten sequential purchases of \$25 per month. Upon settlement of the purchase, the Administrator will credit your Global Invest Direct account with the appropriate number of full and fractional shares.

## Conducting Transactions Online

North American investors may purchase shares online, as a convenient way to invest without having to send in any forms or checks by mail. You have the ability to purchase shares online by authorizing individual and/or automatic monthly, or twice a month investments by automatic bank debits from a designated checking or saving account. You can access our services at [www.adr.com/bp](http://www.adr.com/bp) to eliminate the time needed to send the Account Authorization Form through the mail. Once enrolled, you can conduct certain other transactions online through [www.adr.com/bp](http://www.adr.com/bp), including: authorizing, changing or discontinuing automatic bank withdrawals; selling some or all of your shares if the current market value of shares to be sold is \$50,000 or less (transactions for more than \$50,000 must be effected in writing); and by making additional cash purchases. Online access is not available to corporations and other legal entities, and certain other restrictions may apply.

## Foreign Investors

Please note that regulations in certain countries may limit or prohibit participation in this type of Plan. Accordingly, if you reside outside the United States and wish to participate in Global Invest Direct, you represent and warrant to JPMorgan Chase Bank, N.A., the Administrator, that you are not subject to any governmental regulations prohibiting your participation.

## Global Invest Direct: Features

**Safekeeping** - As a participant in the Plan you may send in your certificate(s) to the Administrator for credit to your account for safekeeping, by mailing to JPMorgan Chase Bank at the address contained herein. There is no charge for depositing certificates for credit to your account under the Plan. Certificates deposited with the Administrator are credited to your account. You are responsible for maintaining your own records of the cost basis of certificates deposited with the Administrator. Because you bear the risk of loss when mailing certificates, it is recommended that you use registered mail, insuring your certificates for 3% of their current market value. Please do not endorse the certificates.

## Optional Mail Loss Insurance

Please be advised that choosing registered, express or certified mail alone to deliver certificates will not provide full protection, should the certificates become lost or stolen. Mail loss insurance provides the coverage needed to replace and reissue the shares should the certificate become lost or stolen through the mail

As the Administrator, we can provide low-cost loss insurance for certificates being delivered for deposit to your account. Replacement transaction fees may also apply. To take advantage of the optional mail loss insurance see **Terms and**

## **Conditions for Certificate Deposit and Withdrawal.**

**Cash Purchases** - As a participant, you may order the purchase of shares quickly and easily by notifying the Administrator. In making purchases for your account, the Administrator may commingle the funds with those of other participants in the Plan. The Administrator will endeavor to purchase shares promptly at least once every five business days, but in no event later than 35 calendar days after the cash contributions are received (except where deferral is necessary under applicable federal or state laws or regulations), at prevailing market prices at the time of such purchases.

**Additional Cash Purchases** - As a Plan participant, you may elect to make periodic additional purchases for a minimum of \$25 to purchase shares in any of the following ways:

1. Online through [www.adr.com/bp](http://www.adr.com/bp) by authorizing an individual deduction (minimum of \$25) from your checking or savings account at a qualified financial institution;
2. On the Account Authorization Form, check the box for purchasing additional shares located in the cash purchase section. JPMorgan Chase Bank, N.A. will purchase the shares and credit your account with full and fractional shares. Mail the Account Authorization Form and a check payable to Shareowner Services in U.S. dollars for each additional purchase.
3. On the Account Authorization Form, complete the Bank Authorization Agreement section authorizing JPMorgan Chase Bank, N.A. to withdraw a predetermined amount from your checking or savings account. Mail the Account Authorization Form to the Administrator, at the address indicated on the form or referenced within the Inquiries section of this document. We will arrange to withdraw the amount you specify on a designated day(s) each month or twice monthly, and apply that amount to the purchase of shares for your Global Invest Direct account. We must receive funds before we purchase shares. Upon settlement of the shares purchased, we will credit your account with the appropriate number of full and fractional shares. To be effective with respect to a particular investment date, your request to enroll in, change, or terminate the automatic withdrawal feature must actually be received by the Administrator at least 15 business days prior to the investment date.
4. You are under no obligation to make additional cash purchases. Funds awaiting investment do not earn interest.

**Sales** - As a Global Invest Direct participant, you may arrange to sell any portion of the shares in your account quickly and easily by contacting the Administrator through our website at [www.adr.com/bp](http://www.adr.com/bp), in writing, or by telephone. You may instruct the Administrator to sell shares through a batch order, market order, day limit order, good-'til-date/canceled limit order, or stop order. Please refer to the Terms and Conditions for further information.

Shares will be sold daily, or as feasible, on each business day at prevailing market rates. All sale instructions received by the Administrator will be processed promptly after receipt thereof, and shares will ordinarily be sold no later than five business days after the date on which the order is received. For transactions where the current market value of the shares to be sold is \$50,000 or less you may sell your shares by telephone or online through our website [www.adr.com/bp](http://www.adr.com/bp), and for batch sales you can mail your request to sell shares using one of the transaction forms that we will mail to you with each statement. In addition, sales requests must be made in writing for transactions where the current value of the shares to be sold is greater than \$50,000. JPMorgan Chase Bank, N.A. will deduct a transaction fee from the sale proceeds and will forward a check for the remaining balance to you after the settlement period.

If you maintain physical possession of your certificates, you may still sell the corresponding shares through Global Invest Direct. To sell those shares, you must first mail the certificates to the Administrator by mailing to JPMorgan Chase Bank, N.A. at the addresses contained herein. Once we receive the certificates and your

sales authorization (by mail, telephone, or through our website [www.adr.com/bp](http://www.adr.com/bp)), you can sell your shares through Global Invest Direct.

**Withdrawal** - As a Plan participant, you may withdraw all or a portion of the whole shares being held in your account and receive a statement reflecting your ownership of such by contacting the J.P. Morgan Service Center by telephone or online at [www.adr.com/bp](http://www.adr.com/bp), or by completing the Transaction Request Form found as part of your account statement. If the value of the shares withdrawn is greater than \$50,000, request cannot be accepted over the phone or online and must be submitted in writing via the Transaction Request Form.

**Cash Dividends** - As a Plan participant, you may receive all or a portion of your dividends by check, or JPMorgan Chase Bank, N.A. will remit any dividends to you by automatic deposit to a bank account you designate.

**Income Tax Information** - Investors who receive dividends, including those who participate in dividend reinvestment, will be subject to U.S. federal income taxes. Your gross dividends may be subject to a foreign withholding tax. In certain instances, this withholding may be used as a credit against your U.S. federal income taxes. The Administrator will report to you and the Internal Revenue Service ("IRS"), any dividends paid on Form 1099-DIV at year end. For non-U.S. participants receiving U.S. sourced dividends, they will be reported on Form 1042-S (see Terms and Conditions for further information regarding tax consequences).

If you have sold any of your shares, the proceeds received from the sale of shares, rights or other securities will be reported on Form 1099-B.

**You are encouraged to obtain professional advice regarding your individual tax situation.**

**Statement and Transaction Advice** - As soon as practicable following transaction activity in your account, the Administrator will send you an account statement detailing dividends and cash contributions, the price per share, the number of shares held for you by the Administrator, a transaction history, and fees paid.

**Online Account Access** - You may access your account information and perform certain transactions online. Once you have activated your account online, you may: authorize, change or discontinue automatic monthly/bimonthly bank withdrawals; sell some or all of your shares if the current market value of the shares to be sold is \$50,000 or less (transactions for more than \$50,000 must be effected in writing); request a certificate for some or all of your full shares; make additional cash purchases; change your dividend reinvestment option (for example, from full to partial reinvestment); and withdraw some or all of your shares from the Plan and receive a book entry statement for some or all full shares, if the current market value of the shares to be withdrawn from the Plan is \$50,000 or less. Online access is not available to corporations and other legal entities, and certain other restrictions may apply.

**Conducting Transactions via Telephone** - You may contact us by telephone to authorize, change or discontinue automatic monthly/bimonthly bank withdrawals; to sell some or all of your shares if the current market value of the shares to be sold is \$50,000 or less (transactions for more than \$50,000 must be effected in writing); to request a certificate for some or all of your full shares; to change your dividend reinvestment option (for example, from full to partial reinvestment); and to withdraw some or all of your shares from the Plan and receive a book entry statement for some or all full shares, if the current market value of the shares to be withdrawn from the Plan is \$50,000 or less.

**Interactive Voice Response System** - If you have established a PIN for your account, you can access our interactive voice response system to sell some or all of your shares if the current market value of the shares to be sold is \$50,000 or less; and request that some or all of your shares be withdrawn from the Program and that a certificate be issued for some or all full shares if the current market value of the shares to be withdrawn from the Program is \$50,000 or less. To establish a PIN, visit [www.adr.com/bp](http://www.adr.com/bp) and download the PIN Form or contact the Administrator.

# Disclosure

Global Invest Direct accounts and securities held in such accounts for participants are not subject to protection under the Securities Investor Protection Act of 1970. Neither JPMorgan Chase Bank, N.A. nor any of its agents or representatives provides any advice and none of them makes any recommendations regarding any securities. Participants must make any decisions to purchase or sell based upon their own research and judgment. The Global Invest Direct accounts and securities are not insured by the Federal Deposit Insurance Corporation, are not deposits or other obligations of JPMorgan Chase Bank, N.A., are not guaranteed by JPMorgan Chase Bank, N.A., and are subject to investment risks including, without limitation, the possible loss of some or all of the investment.

To help the U.S. government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record all information that identifies a person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth (for individuals), and other information that will allow us to identify you. We may ask to see your driver's license or other identifying documents.

If JPMorgan Chase Bank, N.A. is unable to validate your identity based on the information provided in the Account Authorization Form, we will take those actions we deem appropriate or necessary under the circumstances, including, but not limited to, closing your account.

# Scrip Election Eligibility

BP may from time to time offer its shareholders the ability to elect to receive dividends in the form of either cash or ordinary shares (a "Scrip Dividend") and BP may choose to extend such Scrip Dividends to holders of American Depositary Shares (ADSs). In the event any Scrip Dividend is extended to ADS holders, BP Global InvestDirect participants will be eligible to elect to receive cash or additional ordinary shares (to be represented by additional ADSs) on the same terms and conditions as the other holders of ADSs.

To elect to receive additional ADSs in connection with a Scrip Dividend, a form must be properly completed, signed and returned to JPMorgan Chase Bank, N.A., as Depositary (the "Depositary"), and received by the Depositary prior to 5 p.m. Eastern Time on the relevant election date published by the Depositary in respect of an announced dividend. Deadlines for submissions of elections can be found at [www.adr.com/bp](http://www.adr.com/bp). Your election will apply for all future ADS dividends for which a Scrip Dividend is offered unless and until a notice of revocation is received from you in writing by 5 p.m. Eastern Time on or before the election date for any future Scrip Dividend.

# Inquiries

## **Please direct all correspondence and inquiries concerning Global Invest Direct to:**

Global Invest Direct  
JPMorgan Chase Bank, N.A.,  
P.O. Box 64503  
Saint Paul, MN 55164-0503

## **Certified or overnight mail should be sent to:**

Global Invest Direct  
JPMorgan Chase Bank, N.A.  
1110 Centre Pointe Curve, Suite 101  
Mendota Heights, MN 55120-4100

J.P. Morgan Service Center 1-877-638-5672  
7:00 a.m. - 7:00 p.m., Central Time, Monday through Friday (except holidays)

Please note that you can view your holdings and process transactions online at [www.adr.com/bp](http://www.adr.com/bp). Once on the website, enter user name, password and select authenticate to see balances, submit your sales instructions, and peruse Frequently Asked Questions. For help with the web, call the above toll-free number.

# Investment Summary and Fees

## Summary

Minimum investment for first-time purchase	\$250.00
Minimum investment for additional purchases	\$25.00
Maximum annual investment (excluding dividends)	\$250,000

## Fees

### Investment Fees

Initial purchase fee	\$15.00
Additional purchase fee	
• Automatic investment	\$2.00
• Individual electronic investment	\$2.00
• Check	\$5.00
Direct deposit of dividend/sale proceeds	\$5.00
Purchase trading commission per share	\$0.12

### Sales Fees

Batch order	\$15.00
Market order	\$25.00
Limit order/Stop order	\$30.00
Sale trading commission per share	\$0.12

### Other Fees

Returned check / Rejected automatic bank debits	\$35.00 per item
Prior year duplicate statements	\$15.00 per year

## Sales

You will be charged a transaction fee for each sale order, plus a trading fee per full share; a proportional trading fee will be charged on fractional sales. We will deduct these fees from the proceeds of any such sale.

## For Initial Purchases

The minimum purchase amount is \$250. For first-time purchases you must submit a minimum of \$250 along with the Account Authorization Form at the time of enrollment. Alternatively, you may authorize the automatic investment feature once a month or twice a month and initiate your investment in a particular security with only \$25 and a commitment to make at least 10 sequential purchases of such security in an amount of \$25 per month.

## Existing Shareholders

Existing shareholders may join Global Invest Direct for the shares currently held with no minimum purchase requirement. Additional shares can also be purchased at the time of enrollment.

## Additional Purchases

The minimum amount for additional purchases is \$25. Total annual purchases cannot exceed the maximum annual amount of \$250,000 per Global Invest Direct account. Checks for initial and additional cash purchases should be made payable to Shareowner Services. Checks must be in U.S. dollars drawn on a North American financial institution.

## Privacy Policy

Respecting and protecting customer privacy has been vital to JPMorgan Chase Bank, N.A.'s business since its inception. We are proud of our commitment to keeping our customer information private and secure.

This Privacy Policy explains the following:

- How we protect the confidentiality of our customer information.
- Who is covered by our Privacy Policy.
- What information we have about you and where it comes from.
- What kind of information JPMorgan shares, with whom and why.

## Protecting The Confidentiality Of Customer Information

We take our responsibility to protect the privacy and confidentiality of customer information very seriously. We maintain physical, electronic and procedural safeguards that comply with federal standards to store and secure information about you from unauthorized access, alteration and destruction. Our control policies, for example, authorize access to customer information only by individuals who need such access in order to perform their jobs.

From time to time, we enter into agreements with other companies to provide services to us or make products and services available to our customers. Under these agreements, such companies may receive information about you, but they must safeguard this information, and they may not use it for any other purposes.

## Who Is Covered By Our Privacy Policy?

This Privacy Policy is from JPMorgan Chase Bank, N.A. The Privacy Policy applies only to our shareholder service and only to consumers who are customers or former customers of JPMorgan Chase Bank, N.A. We provide our Privacy Policy to customers when they open a new account and annually thereafter. If we make any material amendment to our Privacy Policy we will notify you.

## Information We Have About You

JPMorgan Chase Bank, N.A. receives information about you from various sources, including information from:

- Your requests for JPMorgan Chase Bank, N.A. products or services, such as your financial information on a new account application.
- Your transactions with us, such as your account balances and transaction history.

## Information JPMorgan Chase Bank, N.A. Shares

JPMorgan Chase Bank, N.A. shares information it has about you for legal and routine business purposes, as permitted by law. For example, we may share information with regulatory authorities and law enforcement officials; provide information to protect against fraud; share information with your consent and give account information to statement printers and other service providers who work for us. We may also share information we have about you, as described above, with firms JPMorgan Chase Bank, N.A. hires to market JPMorgan Chase Bank, N.A. products and services.

## Terms And Conditions

1. JPMorgan Chase Bank, N.A., as agent for any participating shareholder (participant) in the Global Invest Direct Plan for the issuer (the Plan), will in accordance with each participant's authorization:
  - a. Accept share certificates for safekeeping, cancel such certificates and hold the shares represented thereby for the participant in JPMorgan Chase Bank, N.A.'s nominee name;
  - b. Apply all cash contributions received from an eligible participant to the purchase of full and fractional shares (to three decimal places) for the participant's account;

c. Pay the participant all cash dividends payable on the shares in the participant's Plan account, including shares held by the participant as well as any full and fractional shares held by JPMorgan Chase Bank, N.A. for the participant's account

d. Accept orders to sell shares as directed by the participant in accordance with the Plan.

JPMorgan Chase Bank, N.A. may engage agents, subcontractors or attorneys- in- fact in connection with its operation of the Plan and shall have no liability for the acts or omissions to act thereof, provided the same were selected with reasonable care. Provisions herein that refer to JPMorgan Chase Bank, N.A. or the administrator shall also refer to its agents

JPMorgan Chase Bank, N.A. is acting solely as agent for any participant in the Plan and owes no duties, fiduciary or otherwise, to any other person by reason of this Plan, and no implied duties, fiduciary or otherwise, shall be read into this Plan. JPMorgan Chase Bank, N.A. undertakes to perform such duties and only such duties as are expressly set forth herein, to be performed by it, and no implied covenants or obligations shall be read into this Plan against JPMorgan Chase Bank, N.A.

2. For the purpose of making purchases, JPMorgan Chase Bank, N.A. may combine each participant's funds (cash contributions) with those of all other participants. JPMorgan Chase Bank, N.A. will deposit such funds promptly following receipt in an account maintained at JPMorgan Chase Bank, N.A. JPMorgan Chase Bank, N.A. will endeavor to invest cash contributions it receives promptly, at least once every five business days, but in no event later than 35 calendar days after the cash contributions are received (except where deferral is necessary under applicable federal or state laws or regulations). The price per share purchased for each account from which cash contributions have been received shall be the weighted average price of all shares purchased by the broker utilized by JPMorgan Chase Bank, N.A. for each aggregate order placed by JPMorgan Chase Bank, N.A. JPMorgan Chase Bank, N.A. will hold, in the name of its nominee, all shares purchased for participants and will establish and maintain the Plan account records that reflect each participant's interest.

If any cash contribution, including payments by check or automatic withdrawal, is returned for any reason, JPMorgan Chase Bank, N.A. will remove from the participant's account any shares purchased upon prior credit of such funds, and will sell these shares. JPMorgan Chase Bank, N.A. may sell other shares in the account to recover a \$35 returned funds fee (see Investment Summary and Fees) for each optional cash contribution returned unpaid for any reason and may sell additional shares as necessary to cover any market loss incurred by JPMorgan Chase Bank, N.A.

3. A participant may sell (or may obtain a certificate or certificates for) all or part of the full shares credited to his or her account at any time, upon request. For transactions where the current market value of the share to be sold is \$50,000 or less, you may sell your shares using our website or by telephone. For batch orders, you can also make sales requests by using one of the transaction forms that we will send to you with each statement. Sale requests must be made in writing for transactions where the current market value of the shares to be sold is greater than \$50,000. Requests for certificates may be made only in writing.

## Sale Of Shares

Sales are usually made through an affiliated broker, who will receive brokerage commissions. Typically, the shares are sold through the exchange on which the shares are traded, but sales may also be made in the over-the- counter market or by negotiated transactions. Depending on the number of shares to be sold and current trading volume, sale transactions may be completed in multiple transactions and over the course of more than one trading day. All sales are subject to market conditions, system availability, restrictions and other factors. The actual sale date, time or price received for any shares sold through the Plan cannot be guaranteed.

Participants may instruct the Plan Administrator to sell shares under the Plan through a Batch Order, Market Order, Day Limit Order, Good-'Til-Date/Canceled Limit Order or Stop Order.

**Batch Order (online, telephone, mail)** - The Plan Administrator will combine each request to sell through the Plan with other Plan participant sale requests for a Batch Order. Shares are then periodically submitted in bulk to a broker for sale on the open market. Provided a suitable market exists, shares will ordinarily be sold no later than five business days after the date on which the order is received (except where deferral is necessary under state or federal regulations). Bulk sales may be executed in multiple transactions and over more than one trading day depending on the number of shares being sold and current trading volumes. Once entered, a Batch Order request cannot be canceled.

**Market Order (online or telephone)** - The participant's request to sell shares in a Market Order will be at the prevailing market price when the trade is executed. If such an order is placed during market hours, the Plan Administrator will promptly submit the shares to a broker for sale on the open market. Once entered, a Market Order request cannot be canceled. Sales requests submitted near the close of the market may be executed on the next trading day, along with other requests received after market close.

**Day Limit Order (online or telephone)**-The participant's request to sell shares in a Day Limit Order will be promptly submitted by the Plan Administrator to a broker. The broker will execute as a Market Order when and if the stock reaches, or exceeds the specified price on the day the order was placed (for orders placed outside of market hours, the next trading day). The order is automatically canceled if the price is not met by the end of that trading day. Depending on the number of shares being sold and current trading volumes, the order may only be partially filled and the remainder of the order canceled at the discretion of the broker. Once entered, a Day Limit Order request cannot be canceled by the participant.

**Good-'Til-Date/Canceled (GTD/GTC) Limit Order (online or telephone)**- A GTD/GTC Limit Order request will be promptly submitted by the Plan Administrator to a broker. The broker will execute as a Market Order when and if the stock reaches, or exceeds the specified price at any time while the order remains open (up to the date requested or 90 days for GTC). Depending on the number of shares being sold and current trading volumes, sales may be executed in multiple transactions and may be traded on more than one trading day. The order or any unexecuted portion will be automatically canceled if the price is not met by the end of the order period. The order may also be canceled by the applicable stock exchange or the participant.

**Stop Order (online or telephone)**- The Plan Administrator will promptly submit a participant's request to sell shares in a Stop Order to a broker. A sale will be executed when the stock reaches a specified price, at which time the Stop Order becomes a Market Order and the sale will be at the prevailing market price when the trade is executed. The price specified in the order must be below the current market price (generally used to limit a market loss).

Sales proceeds for all Orders will be net of any fees to be paid by the participant (see Investment Summary and Fees for details). The Plan Administrator will deduct any fees or applicable U.S. or non U.S. tax from the sale proceeds. Sales processed on accounts without a valid Form W-9 for U.S. citizens or Form W-8BEN for non-U.S. citizens will be subject to Federal Backup Withholding. This tax can be avoided by furnishing the appropriate and valid form prior to the sale. Forms are available online at [www.adr.com/bp](http://www.adr.com/bp).

A check for the proceeds of the sale of shares (in U.S. dollars), less applicable taxes and fees, will generally be mailed by first class mail four business days after trade date. If a participant submits a request to sell all or part of the Plan shares, and the participant requests net proceeds to be automatically deposited to a checking or savings account, the participant must provide a voided blank check for a checking account or blank savings deposit slip for a savings account. If the participant is unable to provide a voided check or deposit slip, the participant's written request must have the participant's signature(s) medallion guaranteed by an eligible financial institution for direct deposit. Requests for automatic deposit of sale proceeds that do not provide the required documentation will not be processed and a check for the net proceeds will be issued.

A participant who wishes to sell shares currently held in certificate form may send them in for deposit to the Plan Administrator by mailing to JPMorgan Chase Bank

at the addresses contained herein, and then proceed with the sale. To sell shares through a broker of their choice, the participant may request the Plan Administrator to transfer shares electronically from the Plan account to their brokerage account. Alternatively, a stock certificate can be requested that the participant can deliver to their broker. See paragraph 4 of the Terms and Conditions for more information about certificate requests.

Share prices may fluctuate between the time the sale request is received and the time the sale is completed on the open market. The Plan Administrator shall not be liable for any claim arising out of failure to sell on a certain date or at a specific price. Neither the Plan Administrator nor any of its affiliates will provide any investment recommendations or investment advice with respect to transactions made through the Plan. This risk should be evaluated by the participant and is a risk that is borne solely by the participant.

The participant may not trade shares if in possession of material, non-public information about the company. Share sales by employees [note that under section 17 of the Terms & Conditions officers and affiliates are not eligible to participate in the Plan] must be made in compliance with any insider trading policies maintained by the issuer and with applicable law.

4. Certificate Deposit and Withdrawal - A participant may elect to deposit physical certificate(s) for safekeeping, by sending the certificate(s) to JPMorgan Chase Bank, N.A. by mailing to JPMorgan Chase at the addresses contained herein, together with instructions to deposit the certificate(s) into the participant's Plan account. The certificate(s) will show as surrendered and the shares evidenced thereby will be credited to the participant's Global Invest Direct account. Any such transaction will appear on the participant's account statement, and shares will be held in the Plan by JPMorgan Chase Bank, N.A. in its name or nominee name. These shares will be held until the participant sells the shares, withdraws the shares from the account or terminates participation in the Plan. Because the participant bears the risk of loss in sending certificate(s), it is recommended that the participant send them via registered mail, insured for at least 3% of the current market value and request a return receipt. If your shares are currently held in book-entry form on the books of the Depository, you may complete an Account Authorization Form to move some or all of your shares into the Plan.

## Optional Mail Loss Insurance

The participant is advised that choosing registered, express or certified mail alone to deliver certificates will not provide full protection, should the certificates become lost or stolen. Mail loss insurance provides the coverage needed to replace and reissue the shares should they become lost or stolen through the mail. As the administrator of the Plan, JPMorgan Chase Bank, N.A. can provide low-cost loss insurance for certificates being delivered for deposit to a participant's account. Replacement transaction fees may also apply.

To take advantage of the optional mail loss insurance, simply include a check in the amount of \$10.00, made payable to "JPMorgan Chase Bank, N.A. Surety Plan", along with the certificates and instructions. Choose an accountable mail delivery service such as Federal Express, United Parcel Service, DHL, Express Mail, Purolator, TNT, or United States Postal Service Registered Mail. Any one shipping package may not contain certificates exceeding a total value of \$100,000. The value of certificate shares is based on the closing market price of the shares on the trading day prior to the documented mail date.

Claims related to lost certificates under this service must be made within 60 days of the documented delivery service mail date. A copy of the certificate(s) mailed, along with proof that it was sent by traceable mail should be submitted with the claim. This is specific coverage for the purpose of converting shares to book-entry form and the surety is not intended to cover certificates being tendered for certificate breakdown or exchange for other certificates.

Shares removed or withdrawn from the Plan will be issued in book-entry form upon written request using the Transaction Request form and sending such form to JPMorgan Chase Bank, N.A. No fractional shares will be issued.

5. JPMorgan Chase Bank, N.A. will cause the broker it appoints to effect purchases and sales on any securities exchange where such shares are traded, in the over-the-counter market, or by negotiated transactions, subject to such terms with respect to price, delivery, etc., as JPMorgan Chase Bank, N.A. may agree to.

No interest will be paid on any cash received by JPMorgan Chase Bank, N.A.

pending investment or otherwise. No participant shall have any authority or power to direct the time at which shares may be purchased (or sold) or the price at which such transactions are effected (except for sales orders that state a specified sales price), or to select the broker or dealer through or from whom purchases (or sales) are to be made. JPMorgan Chase Bank, N.A. will return any cash contribution on request of the participant, provided JPMorgan Chase Bank, N.A. receives the participant's written cancellation of its purchase instruction not less than two business days before the purchase transaction is to take place.

For processing purchase and sale instructions submitted by a participant, JPMorgan Chase Bank, N.A. will receive compensation according to the fee schedule quoted in this brochure or in subsequent notices of fee changes. Fees are subject to change at any time, in accordance with paragraph 13 of the Terms and Conditions, upon written notification to participants.

During the period that a cash investment is pending, the collected funds in the possession of JPMorgan Chase Bank, N.A. may be invested at its direction in certain short term liquid investments. The risk of any loss from such investments shall be the responsibility of JPMorgan Chase Bank, N.A. Investment income from such investments shall be retained by JPMorgan Chase Bank, N.A. or its agent.

6. The participant will be sent a transaction statement showing any cash amount received by JPMorgan Chase Bank, N.A., as administrator of the Plan. The transaction statement will show any cash contributions received, the price per share, the number of shares held for the participant by JPMorgan Chase Bank, N.A., and a history of the transactions and fees paid year-to-date. Such reports will be sent as soon as administratively possible after each transaction activity in the participant's account

If the participant makes cash contributions, a statement of ownership interests will be sent subsequent to the investment of each cash contribution.

These statements are the participant's continuing record of the cost basis of his or her purchases and should be retained for income tax purposes. There is a service charge for providing copies of statements for any period in a prior calendar year.

In addition, the participant will receive copies of the same communications sent to every other registered holder of shares, including, where applicable, quarterly reports, annual report, notice of annual meeting and proxy statement, and income tax information.

7. Participants who wish to do so may deposit shares registered in their names for credit as accrued shares held under the Plan. There is no charge for such deposits.

8. Participation in the Plan may be terminated by a participant at any time by contacting JPMorgan Chase Bank, N.A. in writing, by telephone, or online at [www.adr.com/bp](http://www.adr.com/bp). However if the value of the shares in a participant's account is greater than \$50,000, termination requests cannot be accepted by telephone or online and must be submitted in writing. In such notice to discontinue, the participant must elect to receive either shares representing the full shares in the participant's account or cash. If the participant does not make such an election, then the participant will receive shares for the number of full shares credited to the participant's account and cash for any fractional shares. The participant's termination request will be processed as soon as administratively possible.

JPMorgan Chase Bank, N.A. may terminate, for whatever reason, at any time as it may determine in its sole discretion, a participant's participation in the Plan upon mailing a notice to terminate to the participant at the participant's address as it appears on JPMorgan Chase Bank N.A.'s records. On termination, a participant will receive shares for the number of full shares credited to the participant's account, unless the sale of all or part of the shares is requested by the participant.

Any brokerage trading fees, transaction fees, and any other costs of the sale will be deducted from the proceeds of each sale of shares from a participant's account. Fractional shares credited to a terminating account will be paid in cash at the then current market price, less any brokerage trading fees.

9. To the extent voting instructions are sought for the shares a participant will have the sole right to provide voting instructions for the full shares held by JPMorgan Chase Bank, N.A. in the participant's account under the Plan on the record date for a vote. Voting instructions cannot be provided with respect to fractional shares. JPMorgan Chase Bank, N.A. will not be responsible for any failure to carry out any instructions to vote any of the shares, for the manner in which any such vote is cast or for the effect of any such vote.

10. The participant is responsible for any income taxes payable on dividends. Dividends paid to JPMorgan Chase Bank, N.A. on behalf of a participant will be reported on Form 1099-Div/1042-s as applicable to the Internal Revenue Service, a copy of which will be sent to each such participant.

11. Any stock dividend or split shares of stock distributed on shares held by JPMorgan Chase Bank, N.A. for a participant will be credited to the participant's account, provided that such stock is of the same type, class and series as the stock represented by shares held under the Plan. In the event that holders of American Depositary Shares are given the ability to elect to receive a dividend in the form of either cash or additional ordinary shares (to be represented by additional American Depositary Shares), participants in the Plan will be eligible to elect to make such election on the same terms and conditions as the other holders of American Depositary Shares. In the event that rights are made available to subscribe to additional shares, debentures, or other securities, the full shares held for a participant under the Plan may be combined with other shares of the same class registered in the name of the participant for purposes of calculating the number of rights to be issued to, or sold on behalf of, such participant.

12. JPMorgan Chase Bank, N.A. shall not be liable in connection with its operation of the Plan for any act or omission to act done without gross negligence or willful misconduct including, without limitation, any claims for liability:

- a. Arising out of failure to terminate a participant's participation in the Plan upon the participant's death prior to receipt of written notice of death from an appropriate fiduciary;
- b. With respect to the prices or times at which shares are purchased or sold for any participant's account. JPMorgan Chase Bank, N.A. will have no responsibility for the market value of shares maintained on behalf of a participant
- c. Arising from any act or omission to act by, or any error, delay, default or negligence on the part of, any broker or dealer appointed by JPMorgan Chase Bank, N.A. to effect any purchases or sales of shares.

In the absence of gross negligence or willful misconduct on its part, JPMorgan Chase Bank, N.A., whether acting directly or through agents or attorneys, shall not be liable for any action taken, suffered, or omitted or for any error of judgment made by it in the performance of its duties hereunder. In no event shall JPMorgan Chase Bank, N.A. be liable for special, indirect, punitive or consequential loss or damage of any kind whatsoever (including but not limited to lost profit) incurred by any person or entity, whether or not foreseeable and regardless of the type of action in which such a claim may be brought, even if JPMorgan Chase Bank, N.A. has been advised of the likelihood of such loss or damage. JPMorgan Chase Bank, N.A. (i) shall not be required to and shall make no representations and have no responsibilities as to the validity, accuracy, value or genuineness of any signatures or endorsements, other than its own; (ii) may rely and shall be protected in acting upon any written notice, request, direction, instruction or document believed by it to be genuine and to have been signed, presented or given by the proper party or parties; and (iii) shall not be obligated to take any legal action hereunder that might, in its judgment, involve any expense or liability, unless it has been furnished with reasonable indemnity.

JPMorgan Chase Bank, N.A. shall not be responsible or liable for any failure or delay in the performance of its obligations under this Plan caused by any present or future law, rule, regulation, fiat, order or decree of the United States or any other country, or of any governmental or regulatory authority or any securities exchange or market or automated quotation system, or arising out of or caused, directly or indirectly, by circumstances beyond its reasonable control, including, without limitation, acts of God; earthquakes; fires; floods; wars; civil or military disturbances; sabotage; epidemics; riots; interruptions, loss or malfunctions of utilities; computer (hardware or software) or communications services; accidents; labor disputes; acts of civil or military authority or governmental actions; it being understood that JPMorgan Chase Bank, N.A. shall use reasonable efforts which are consistent with accepted practices in the banking industry to resume performance as soon as administratively possible under the circumstances.

13. JPMorgan Chase Bank, N.A. reserves the right to amend or modify the provisions of this agreement at any time by mailing a copy of such amendment or modification to the participant. Such amendments or modifications become effective 30 days after the mailing, unless a different time period is required by law.

14. The Tax Equity and Fiscal Responsibility Act of 1982 imposes certain reporting obligations upon brokers and other middlemen. As a result, JPMorgan Chase Bank, N.A. will be required to report to the Internal Revenue Service and the participant any sale of shares effected on behalf of a participant.

15. JPMorgan Chase Bank, N.A. may, in its sole discretion, use a broker-dealer of its choice, which may but need not be affiliated with JPMorgan Chase Bank, N.A., to execute purchase or sale transactions. In that event, the participant should recognize that brokerage trading fees assessed in connection with those transactions will be paid to such broker-dealers. JPMorgan Chase Bank, N.A. will furnish the name of the broker-dealer utilized in purchase or sale transactions within a reasonable time upon request from the participant.

16. JPMorgan Chase Bank, N.A. provides no advice and makes no recommendations with respect to any security that is eligible for the Plan or any purchase or sale transaction initiated by a participant. Any decision to purchase or sell any security that is eligible for Plan participation must be made by the individual participant, based upon his or her own research and judgment.

17. JPMorgan Chase Bank, N.A. is a transfer agent registered with the Board of Governors of the Federal Reserve System pursuant to Section 17A of the Securities Exchange Act of 1934. The Plan accounts and securities are not insured by the Federal Deposit Insurance Corporation, the Securities Investor Protection Corporation, or similar agency

18. Senior officers, directors, or shareholders holding 5% of the shares of an issuer whose securities are the subject of the Plan are not eligible to participate in the Plan. By signing and mailing the Account Authorization Form or initiating a transaction, including a certificate deposit, the participant shall be deemed to represent that he or she is not such a senior officer, director, or 5% holder.

19. The Plan and the agency agreement between JPMorgan Chase Bank, N.A. and each participant, including these Terms and Conditions, shall be governed by the laws of the State of New York. The signing and mailing of the Plan Account Authorization Form or the initiation of a transaction, including a certificate deposit, through the Plan shall constitute an offer by an individual shareholder to establish a principal-agency relationship with JPMorgan Chase Bank, N.A. Acceptance shall occur in the offices of JPMorgan Chase Bank, N.A. upon receipt by JPMorgan Chase Bank, N.A. of such forms or requests.

Each participant in the Plan irrevocably agrees that any legal suit, action or proceeding against or involving JPMorgan Chase Bank, N.A., arising out of or based upon the Plan, the agency agreement between JPMorgan Chase Bank, N.A. or the transactions contemplated hereby, may only be instituted in a state or federal court in New York, New York, and by participating in the Plan each participant irrevocably waives any objection which it may now or hereafter have to the laying of venue of any such proceeding, and irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action or proceeding.

20. If any tax or other governmental charges (including, without limitation, financial transaction taxes, penalties and/or interest) shall become payable on account of the creation, cancellation, purchase, sale or transfer of any shares, or any distribution on shares such tax or other governmental charge shall be payable by the participant and either deducted from amounts provided for share purchases, amounts received on the sale of shares or from distributions, as applicable, or invoiced and/or billed to, and deducted from, participant accounts, in each case at the discretion of the Administrator.

21. The terms and conditions applicable to the shares are set forth in the deposit agreement entered into among the issuer, JPMorgan Chase Bank, N.A., as depository and all holders from time to time of ADRs issued thereunder

(the "Deposit Agreement"). The obligations of holders of shares under such Deposit Agreement are applicable to participants and the limitations on the liability of JPMorgan Chase Bank, N.A., as depository (the "Depository") and its agents apply to the shares held under the Plan. In addition to such provisions, by enrolling in the Plan each participant agrees that the following provisions apply to the shares held under the Plan as if such provisions were a part of the Deposit Agreement governing such shares:

(a) Notwithstanding anything to the contrary contained in the Deposit Agreement or any ADR (or the terms applicable to shares), the Depository shall not be responsible for, and shall incur no liability in connection with or arising from, any act or omission to act on the part of the custodian acting

under the Deposit Agreement (the "Custodian") except to the extent that the Custodian has (i) committed fraud or willful misconduct in the provision of custodial services to the Depository or (ii) failed to use reasonable care in the provision of custodial services to the Depository as determined in accordance with the standards prevailing in the jurisdiction in which the Custodian is located;

(b) If any tax or other governmental charge (including any penalties and/or interest) shall become payable by or on behalf of the Custodian or the Depository with respect to any shares, ADRs or the underlying securities of the issuer or any distribution thereon, such tax or other governmental charge shall be paid by the holder of such shares to the Depository and by holding or having held any shares, the holder agrees to indemnify, defend and save harmless each of the Depository and its agents in respect thereof;

(c) Each direct and indirect holder of shares (including participants) agrees to indemnify the Depository and the Custodian and any of their respective directors, employees, agents and affiliates against, and hold each of them harmless from, any claims by any governmental authority with respect to taxes, additions to tax, penalties or interest arising out of any refund of taxes, reduced rate of withholding at source or other tax benefit obtained;

(d) In connection with the conversion of foreign currency into U.S. dollars under the Deposit Agreement, the Depository shall deduct out of such foreign currency the fees and expenses charged by it and/or its agent (which may be a division, branch or affiliate) so appointed in connection with such conversion

(e) The Depository anticipates reimbursing the issuer for certain expenses incurred by the issuer that are related to the establishment and maintenance of the American Depositary Receipt program under the Deposit Agreement (the "ADR facility") upon such terms and conditions as the issuer and the Depository may agree from time to time. The Depository may make available to the issuer a set amount or a portion of the Depository fees charged in respect of such ADR facility or otherwise upon such terms and conditions as the issuer and the Depository may agree from time to time;

(f) In connection with the sale of securities under the Deposit Agreement, the Depository reserves the right to utilize a division, branch or affiliate of JPMorgan Chase Bank, N.A. to direct, manage and/or execute any public and/or private sale of securities. Such division, branch and/or affiliate may charge the Depository a fee in connection with such sales, which fee is considered an expense of the Depository contemplated under the fee provisions applicable to shares issued under the Deposit Agreement;

(g) The Depository shall not be liable for the acts or omissions made by, or the insolvency of, any securities depository, clearing agency or settlement system;

(h) The Depository shall not be responsible for, and shall incur no liability in connection with or arising from, the insolvency of any Custodian that is not a branch or affiliate of JPMorgan Chase Bank, N.A.;

(i) The Depository shall not have any liability for the price received in connection with any sale of securities under the Deposit Agreement, the timing thereof or any delay in action or omission to act nor shall it be responsible for any error or delay in action, omission to act, default or negligence on the part of any party retained in connection with any such sale or proposed sale. Further, the Depository and its agents disclaim to the maximum extent permitted by law any and all liability for the price received in connection with any sale of securities or the timing thereof;

(j) The Depository shall be under no obligation to inform holders of any interests in shares about the requirements of any foreign country rules and/or regulations or any changes therein or thereto;

(k) Notwithstanding anything to the contrary set forth in the Deposit Agreement or any ADR, the Depository and its agents may fully respond to any and all demands or requests for information maintained by or on its behalf in connection with the Deposit Agreement, any holder or holders of shares (including participants), any shares or otherwise related to any of the foregoing to the extent such information is requested or required by or pursuant to any lawful authority, including without limitation laws, rules, regulations, administrative or judicial process, banking, securities or other

regulators;

(l) Neither the Depositary or the Custodian shall be liable for the failure by any holder or beneficial owner of shares (including, without limitation, participants) to obtain the benefits of credits on the basis of non-U.S. tax paid against such holder's or beneficial owner's income tax liability;

(m) The Depositary shall not incur any liability for any tax consequences that may be incurred on account of ownership of shares;

(n) The Depositary shall not incur any liability for the content of any information submitted to it by or on behalf of the issuer or for any inaccuracy of any translation thereof, for any investment risk associated with acquiring an interest in the underlying securities of the issuer, for the validity or worth of such underlying securities of the issuer, for the credit-worthiness of any third party, for allowing any rights to lapse upon the terms of the Deposit Agreement or for the failure or timeliness of any notice from the issuer;

(o) The Depositary shall not be liable for any acts or omissions made by a successor depositary; and

(p) Neither the Depositary nor any of its agents shall be liable to holders or beneficial owners of interests in shares (including, without limitation, participants) for any indirect, special, punitive or consequential damages (including, without limitation, lost profits) of any form incurred by any person or entity, whether or not foreseeable and regardless of the type of action in which such a claim may be brought



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An automated voice response system is available 24 hours a day, 7 days a week. Customer Service Representatives are available from 7:00 a.m. - 7:00 p.m., Central Time, Monday through Friday (except holidays).

Please note that you can view your holdings and process transactions online at:

**[www.adr.com/bp](http://www.adr.com/bp)**

Once on the website, select "Account Access" to see balances, submit instructions for sales and additional purchases, and peruse frequently asked questions. For help with the web, call the toll-free number.

To find out more about the ADR market, including breaking news, current pricing, and analyst consensus recommendations, please visit the central source for ADR related information:

**[www.adr.com](http://www.adr.com)**

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